

**Minutes of Jefferson Parish Ethics and Compliance Commission**  
**Wednesday, April 21, 2021**  
**Council Chambers**  
**Joseph S. Yenni Building**  
**1221 Elmwood Park Boulevard**  
**Jefferson, LA 70123**

**Commission Members Present:**

Howard Maestri  
Warren R. Bourgeois, III  
Laura Donnaway  
Dolores Hall  
Cherie Kay LaRocca

**Commission Members Absent:**

None

**Call Commission Meeting to order**

Meeting called to order by Chairman Maestri at 5:00 P.M. Roll call. Quorum is constituted.

**Review and Approval of Minutes**

**MOTION** by Commissioner Hall to approve the minutes of the March 15, 2021 meeting.  
**MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and  
**PASSED** unanimously without opposition or abstention.

**Public Hearing**

None

**Report of the Inspector General**

**1. New Hire**

Inspector General David McClintock introduces new hire Special Agent Britney Majure.

**2. Reports**

Deputy Inspector General of Audit Susan Andrews presents the Herbert Wallace Volunteer Fire Company Audit Report. Office of Fire Services Bryan Adams speaks to the Commissioners. He states his office is currently working with the volunteer fire companies to compile a set of standardized policies and procedures. Greg Giangrosso, Jefferson Parish CAA, explains to the Commissioners that the VFC's are not a department of Jefferson Parish but function more like a private company. The VFC's enter into a contract with Jefferson Parish to provide Fire Services

to the Parish. The Office of Fire Services acts as the liaison between the Parish Administration and the VFC's. Jerry Sullivan questions Susan Andrews on the differences between the VFC annual audits conducted by private CPA firms and the audits done by the JPOIG. IG McClintock states the Constables/Justices of the Peace follow-up report and the Ricky Jackson follow-up report will be presented in the near future. He states the 2020-0033 Investigative Report and 2020-0034 Investigative Report have been issued in draft. 2019-0004 Council District Improvement Funds is 96% complete.

### **3. Annual Report**

IG McClintock presents the 2020 JPOIG Annual Report. Susan Andrews outlines the Return on Investment data included in the JPOIG Annual Report.

### **4. Peer Review**

IG McClintock states the peer review process, which has been delayed by COVID in 2020, has been scheduled for October 2021.

### **5. Inspections and Reviews**

IG McClintock states 1<sup>st</sup> Assistant IG Kim Chatelain has begun the process of compiling policies and procedures for the future Inspections and Review division of the JPOIG.

### **6. BP**

Auditor Malon Thompson reports the interest earned this month totals 3,991.87 for all Council Districts. He reports no funds were expended by any Council District.

### **New Business**

Jerry Sullivan states that he will be attending the upcoming Charter Advisory Board meeting.

### **Next Meeting Date**

The next regular meeting is Wednesday, May 19, 2021.

### **Adjournment**

**MOTION** by Commissioner Donnaway to adjourn. **MOTION SECONDED** by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

**MEETING ADJOURNED**