

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, December 12, 2018
2nd Floor Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present:

Warren R. Bourgeois, III
Dolores Hall
Sandra Joseph
Howard Maestri
Carroll W. Suggs

Commission Members Absent:

None

Call Commission Meeting to order

Meeting called to order by Chairman Suggs at 5:00 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Maestri to approve the minutes of the November 28, 2018 meeting.
MOTION SECONDED by Commissioner Bourgeois. The motion was voted upon and
PASSED without opposition or abstention.

Public Hearing

None

Report of Inspector General

1. Cell Phone Allowance Report

Inspector General McClintock explains that the cell phone allowance report went out in draft on September 27, 2018 and a request for an extension was received and granted. Investigator Jeff Adolph presents the details of the cell phone allowances report. The IG explains why vehicle allowances were not included in this presentation. IG McClintock and Kim Chatelain respond to questions the Commissioners and Jerry Sullivan have regarding this report. The IG states a draft of the overtime report was issued with responses due January 7, 2019.

2. Meetings

Inspector General McClintock reports he has attended 3 council meetings since the last ECC board meeting was held. He attended the corrective action plan meeting for cell phones. The IG reports he had an introductory meeting with a representative from the US Attorney's office,

attended a fraud webinar, and met with Councilman Impastato regarding bid protest procedures and the Parish surplus policy. JPOIG staff attended various civic association meetings.

3. Fund Balance Transfer

IG McClintock reviews the expense details of the 70,000.00 fund balance transfer. This transfer was authorized by the ECC through resolution #37 during the November 28, 2018 ECC meeting.

Jerry Sullivan updates the Commission that he has attended meetings with Council members and the Jefferson Parish ethics officer regarding updating ethics procedures and codes.

2019 ECC Schedule

MOTION by Commissioner Bourgeois to set ECC meeting dates for every third Wednesday of each month for calendar year 2019. **MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** without opposition or abstention.

Next Meeting Date

The next regular meeting is January 16, 2019.

Adjournment

MOTION by Commissioner Hall to adjourn. **MOTION SECONDED** by Commissioner Maestri. The motion was voted upon and **PASSED** without opposition or abstention.

MEETING ADJOURNED