

**Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, December 13, 2017
2nd Floor Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123**

Commission Members Present:

Warren R. Bourgeois, III
Paul LaRosa
Carroll W. Suggs

Commission Members Absent:

None

Call Commission Meeting to order

Meeting called to order by Chairman Suggs at 5:45 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Bourgeois to approve the minutes of the October 18, 2017 meeting.
MOTION SECONDED by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

Public Hearing

Marcy Planer

Executive Session

MOTION by Commissioner Bourgeois to amend agenda to move Executive Session to end of Commission meeting. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

Report of Inspector General

1. Reports

Inspector General McClintock reports that the Jefferson Parish Finance Authority Audit was publically released on December 7, 2017 and the Jefferson Parish Lease Audit was publically released on November 30, 2017. The Jefferson Parish Lease Audit will be reported upon at the January 2018 Ethics and Compliance Commission meeting. The IG reports that Kim Chatelain has worked with the Parish Attorney's Office to draft a request for an Attorney General opinion relating to issues reported in the April 2017 Surplus Audit. He also reports that the Annual Overtime Audit is still progress.

2. Budget

Inspector General McClintock requests the transfer of \$100,144 from the fund balance to the operating account to fund end of year operational costs.

3. Peer Review

Peer Review was concluded by the Association of Inspects General (AIG), and the Inspector General is in receipt of the AIG opinion letter dated November 16, 2017.

4. Meetings

The IG reports that he and Kim Chatelain regularly attend the Council Meetings, met with Councilman Impastato and met with a delegation from Tshwane, South Africa.

5. Website Development

The IG has collaborated with Jerry Sullivan regarding ECC website development, and the beta website is nearly complete.

6. BP Funds

The IG reports on expenditures and interest earned on BP funds. The total interest posted for all council districts is \$581,512.72.

7. JPFA

Inspector General McClintock introduces Deputy Inspector General of Audit, Susan Andrews, who presents the Jefferson Parish Finance Authority Audit Report. The IG and Deputy IG of Audits fields questions from Jerry Sullivan and the Commission members.

Discussion is had regarding peer review. Kim Chatelain speaks to results of peer review.

Resolutions

Resolution No. 31 - Authorizing the transfer of Funds from the shared fund balance of the Ethics and Compliance Commission and the Office of Inspector General into the budget of the Office of Inspector General and to provide for other related matters. **MOTION** by Commissioner Bourgeois to approve. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

Resolution No. 32 – Regarding vacancies on the Ethics and Compliance Commission, Parish President’s obligations under JPCO 2-537 and to provide for related matters. **MOTION** by Commissioner Bourgeois to approve. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

2018 ECC Schedule

MOTION by Commissioner LaRosa to set ECC meeting dates for every third Wednesday of each month for calendar year 2018. **MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and **PASSED** without opposition or abstention.

Executive Session

MOTION by Commissioner LaRosa to enter into Executive Session to discuss matters deemed confidential pursuant to La.R.S. 42:17(A)(1). **MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and **PASSED** without opposition or abstention.

MOTION by Commissioner Bourgeois to return to open meeting. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

Inspector General Contract

MOTION by Commissioner Bourgeois to reappoint David McClintock as Inspector General of Jefferson Parish for a term of four years under written terms agreed upon between the Ethics and Compliance Commission and Inspector General David McClintock. **MOTION SECONDED**

by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

Next Meeting Date

The next regular meeting is January 17, 2018.

Adjournment

MOTION by Commissioner Bourgeois to adjourn. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

MEETING ADJOURNED