

**Minutes of Jefferson Parish Ethics and Compliance Commission**  
**Wednesday, February 19, 2020**  
**990 N. Corporate Drive**  
**Suite 300**  
**Jefferson, LA 70123**

**Commission Members Present:**

Laura Donnaway  
Dolores Hall  
Howard Maestri

**Commission Members Absent:**

Warren R. Bourgeois, III  
Sandra Joseph

**Call Commission Meeting to order**

Meeting called to order by Chairman Maestri at 5:00 P.M. Roll call. Quorum is constituted.

**Review and Approval of Minutes**

**MOTION** by Commissioner Hall to approve the minutes of the January 22, 2020 meeting.  
**MOTION SECONDED** by Commissioner Donnaway. The motion was voted upon and  
**PASSED** unanimously without opposition or abstention.

**Public Hearing**

None

**Report of Inspector General**

**1. Reports**

Inspector General David McClintock reports the Office of Inspector General is in the process of implementing new reporting requirements as dictated by the new ordinance passed on December 18, 2019 by the Parish Administration. He states the OIG and the Parish Attorney have collaborated on a proposed ordinance amendment that will further clarify JPOIG reporting requirements. This proposed ordinance amendment has been submitted for consideration at the March 11, 2020 Council Meeting. The IG reports a document vault system has been secured which will allow the OIG to issue reports electronically. The Go Graphics report was the first one issued electronically. He states Security Services audit, Council Advertising Communications audit and a confidential investigation are complete but have not been issued until they can be issued in compliance with the new ordinance. Kim Chatelain speaks about the millage which is set to expire in 2021. She explains the OIG is actively working toward getting

the millage renewal on the November 2020 ballot. The Inspector General presents the commissioners with a comprehensive list of all reports with corresponding recommendations, responses and corrective action plans. The IG and Jerry Sullivan discuss the upcoming annual quality assurance review. IG McClintock reports the OIG has had much more cooperation from the new administration, council members and department heads.

### **BP Funds**

Brian Smith reports the remainder of Council District 3 BP funds were spent by Councilman Spears before he left office. He reports Councilwoman Van Vrancken's District 5 is the only district with funds.

### **New Business**

None

### **Next Meeting Date**

The next regular meeting is March 12, 2020.

### **Adjournment**

**MOTION** by Commissioner Hall to adjourn. **MOTION SECONDED** by Commissioner Donnaway. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

**MEETING ADJOURNED**