

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, January 16, 2019
2nd Floor Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present:

Warren R. Bourgeois, III
Dolores Hall
Sandra Joseph
Howard Maestri
Carroll W. Suggs

Commission Members Absent:

None

Call Commission Meeting to order

Meeting called to order by Chairman Suggs at 5:00 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Hall to approve the minutes of the December 12, 2018 meeting.

MOTION SECONDED by Commissioner Joseph. The motion was voted upon and **PASSED** without opposition or abstention.

Public Hearing

None

Report of Inspector General

1. Water Department Security Audit

Inspector General McClintock asks Auditor Jim Mitchell to present the Water Department Security Audit findings to the Commission. IG McClintock and Mr. Mitchell respond to questions about the security audit from Commissioners and Counsel to Commission, Jerry Sullivan. Mr. Mitchell reports on meetings with representatives of Water Department, Security Department Directors and other representatives that resulted in a corrective action plan being developed and implemented.

2. Interview Process

Kim Chatelain explains the process and policies regarding JPOIG interview and subpoena protocols. She speaks on the subpoena service of Councilman Mark Spears by the JPOIG.

3. Reports

IG McClintock reports that the Overtime Follow-up Audit report was issued in draft on November 19, 2018. He attended a corrective action plan meeting on December 18, 2018. Another meeting is scheduled for February 11, 2019. Administration requested an extension for the response until February 14, 2019. It was granted. JPOIG Bus Bench Advertising draft report was issued on December 20, 2018 with responses due on February 8, 2019. A confidential investigative report was issued in draft on December 27, 2018 with responses due on February 12, 2019. New Era security report is 95% complete. Council printing report is 45% complete. GNO, Inc. engagement processes report is 30% complete. There are four follow-up reports in progress. The Inspector General reports the JPOIG office move is complete.

4. BP Funds

IG McClintock reports very little monies had been expensed in the month of December 2018. Council District 4 spent the largest amount totaling \$146,645.00. The total BP monies expensed is \$27,616,572.33.

Commission Counsel Jerry Sullivan reports that the ECC has new office space in 990 N. Corporate Drive Building. He states that he is trying to secure a law intern to assist him and the ECC with various legal issues.

Next Meeting Date

The next regular meeting is February 20, 2019.

Adjournment

MOTION by Commissioner Hall to adjourn. **MOTION SECONDED** by Commissioner Maestri. The motion was voted upon and **PASSED** without opposition or abstention.

MEETING ADJOURNED