

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, July 19, 2017
2nd Floor Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present:

Warren R. Bourgeois, III
Maria Cisneros
Paul LaRosa
Kyle Marks
Carroll W. Suggs

Commission Members Absent:

None

Call Commission Meeting to order

Meeting called to order by Chairman Suggs at 5:00 P.M. Roll call. Quorum is constituted.

Public Hearing

Tom Heaney

Review and Approval of Minutes

MOTION by Commissioner Bourgeois to approve the minutes of the June 21, 2017 meeting.
MOTION SECONDED by Commissioner Marks. The motion was voted upon and **PASSED** without opposition or abstention.

Report of Inspector General

1. Reports

Inspector General McClintock ("IG) reports the audit of the Stanley/New Era Contract was originally issued in draft September 15, 2016 and required responses due by December 28, 2016. No responses were received and therefore, the JPOIG initiated some additional testing in March 2017 to address issues brought up by the administration. The Final report will be issued before the next Ethics and Compliance Commission meeting on August 16, 2017. The IG reports there

is a Jefferson Parish Finance Authority Audit and Jefferson Parish Leases Audit in draft review. He reports a follow-up audit on Surplus was issued in June 2017. This raised questions on Council District policy reforms which resulted in a request of an Attorney General Opinion. JPOIG is conducting follow-up audits of the Louisiana Community Family Services and Jefferson Parish Overtime to determine whether the same issues are still occurring. The IG has met with the Council Offices regarding the various expired Volunteer Fire Department contracts. He reports the process is moving forward in finding the new language to renegotiate these contracts. .

2. Meetings

The IG reports that the Auditors attended a two day LSU conference for continuing education. Kim Chatelain has led in-house training on JPOIG policies and procedures. The IG and Kim Chatelain met with the Parish President, Parish Attorney and JP Chief Operating Officer regarding access and interviewing issues. The IG also met with the Jefferson Business Council Executive Board, also in attendance were Commissioners Suggs and Marks. The IG reports his dialog with the Jefferson Business Council and the Chamber regarding access issues is on-going and continuing.

3. Budget

IG McClintock distributed a budget update for the second quarter of 2017 and detailed budget needs for the remainder of 2017. This included peer review costs and additional staffing costs which may require a fund balance transfer of up to 100,000.00 by year end 2017. He reports the 2018 Budget planning packet has been distributed to the JPOIG, and he intends on presenting the 2018 proposed budget to the ECC at the next meeting on August 16, 2017.

4. Peer Review

The IG reports the first request for documents has been received by the Peer Review Committee.

5. BP Fund

IG McClintock reports that the Parish Council has received an additional 457,525.00 in interest. Since last reported upon, there has been an additional 12,000.00 expended across all Council Districts. The estimated balance across council districts is 22,103,985.00.

6. Quality Assurance Review

The IG reports that the Administration has appointed Duke McConnell to the Quality Assurance Review Committee. The Council has not yet made any appointment.

New Business

Commissioner Marks reports the posting of the SOQ for new legal counsel for the ECC ran from June 23 through July 14, 2017 and received three applicant submissions. Steven Scheckman and the Commissioners discuss the interview process.

MOTION by Commissioner Marks to conduct interviews for new legal counsel for the ECC at the next regular meeting of the ECC on August 16, 2017. **MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and **PASSED** without opposition or abstention.

Next Meeting Date

The next regular meeting is August 16, 2017.

Adjournment

MOTION by Commissioner Bourgeois to adjourn. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

MEETING ADJOURNED