

Minutes of Jefferson Parish Ethics and Compliance Commission

Wednesday, July 20, 2022

Council Chambers

Joseph S. Yenni Building

1221 Elmwood Park Boulevard

Jefferson, LA 70123

Commission Members Present:

Howard Maestri
Laura Donnaway
Dolores Hall

Commission Members Absent:

Warren Bourgeois, III
Cherie Kay LaRocca

Call Commission Meeting to order

Meeting called to order by Chairman Maestri at 5:00 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Hall to approve the minutes of the June 15, 2022 meeting.

MOTION SECONDED by Commissioner Maestri. The motion was voted upon and **PASSED** without opposition and abstention.

Public Hearing

None

Inspector General Report

1. Budget

Inspector General Kim Raines Chatelain presents the 2022 JPOIG budget status through the second quarter of 2022. IG Chatelain also presents the proposed 2023 JPOIG/ECC shared budget numbers. She explains there are some questions that remain to be answered by the budget director. He is expected to address them next week. IG Chatelain explains there will be additional monthly charges for the implementation of Microsoft 365 and cloud services. She states she will not be available for the preset ECC meeting for August 17, 2022.

MOTION by Commissioner Donnaway to move the August ECC meeting from August 17, 2022 to August 24, 2022. **MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

2.

3. Compliance

IG Chatelain reports the Parish has placed an item on their next Council meeting agenda proposing to amend the Inspector General ordinance regarding the investigative powers of the Office of Inspector General. IG Chatelain states she met with various Council members and asked the Council to revisit the ability of the JPOIG to access information. Councilman Bonano has assigned Jeremy Dwyer from Research and Budget to meet with IG Chatelain to define the language of a proposed revised ordinance. Deputy Inspector General of Audit Erica Smith presents preliminary information on the JPOIG Work Plan, due September 1, 2022. She explains the JPOIG Audit department will transition from the using the red book auditing standards to the yellow book auditing standards. IG Chatelain states the current recommendation tracker will be revised to a format that is clearer and more concise.

4. Procurement

Inspector General Chatelain reports the Microsoft 365 email migration is complete. She states the migration of the JPOIG data to a cloud server has begun. IG Chatelain is coordinating meetings with the representatives of Column, the JPOIG Case management system and Commtech, the cloud migration provider to ensure a smooth transition. She reports the JPOIG will be moving toward implementing new ATT phone equipment and service.

5. Social Media

IG Chatelain reports the JPOIG continues report to the public via various social media outlets. She states the JPOIG continues to gain followers on social media.

6. Reports

IG Chatelain states she is in the process of cleaning up open stale cases to be able to report ongoing cases properly. There are currently 25 open intakes and 15 active cases within investigations, three open evaluations, six open audits and four open follow-up audits.

New Business

None

Next Meeting Date

The next regular meeting is Wednesday, August 24, 2022.

Adjournment

MOTION by Commissioner Donnaway to adjourn. **MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

MEETING ADJOURNED