

**Minutes of Jefferson Parish Ethics and Compliance Commission**  
**Wednesday, June 16, 2021**  
**Council Chambers**  
**Joseph S. Yenni Building**  
**1221 Elmwood Park Boulevard**  
**Jefferson, LA 70123**

**Commission Members Present:**

Howard Maestri  
Warren R. Bourgeois, III  
Laura Donnaway  
Dolores Hall

**Commission Members Absent:**

Cherie Kay LaRocca

**Call Commission Meeting to order**

Meeting called to order by Chairman Maestri at 5:00 P.M. Roll call. Quorum is constituted.

**Review and Approval of Minutes**

**MOTION** by Commissioner Bourgeois to approve the minutes of the May 19, 2021 meeting.  
**MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

**Public Hearing**

None

**Report of the Inspector General**

**1. Reports**

1<sup>st</sup> Assistant IG Kim Chatelain and Special Agent Jeff Adolph present the 2020-0034 Sales Tax Costs Investigative Report. Ms. Chatelain fields questions Jerry Sullivan and Commissioner Hall. Inspector General David McClintock anticipates presenting two investigative follow-up reports next month. He states there are five reports in various states of progress.

**2. Information Requests**

IG McClintock speaks to the extended length of time it takes to request and receive information. He states the turnaround time averages approximately 5.63 working days.

### 3. **Quality Assurance Review**

IG McClintock states the QAR is scheduled to be publicly presented on June 18, 2021 at 10:00am.

### 4. **Inspections and Performance Review**

IG McClintock states 1<sup>st</sup> Assistant Chatelain has developed policy and procedures for the Inspections and Performance Review department.

### 5. **BP**

Auditor Malon Thompson states there were no expenditures for the month for any BP account. 1,204.00 was returned to Council District 2 and 33,473.00 to Council District 4.

### **Executive Session**

**MOTION** by Commissioner Bourgeois to enter into Executive Session regarding anonymous complaint. **MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** unanimously, without opposition or abstention.

**MOTION** by Commissioner Bourgeois to return to Open Meeting. **MOTION SECONDED** by Commissioner Donnaway. The motion was voted upon and **PASSED** unanimously, without opposition or abstention.

### **New Business**

None

### **Next Meeting Date**

The next regular meeting is Thursday, July 22, 2021.

### **Adjournment**

**MOTION** by Commissioner Donnaway to adjourn. **MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

**MEETING ADJOURNED**