

**Minutes of Jefferson Parish Ethics and Compliance Commission**

**Wednesday, March 8, 2023**

**Council Chambers**

**Joseph S. Yenni Building**

**1221 Elmwood Park Boulevard**

**Jefferson, LA 70123**

**Commission Members Present:**

Warren Bourgeois, III

Dolores Hall

Cherie Kay LaRocca

**Commission Members Absent:**

Howard Maestri

Fr. Sidney Speaks

**Call Commission Meeting to order**

Meeting called to order by Commissioner Bourgeois at 5:00 P.M. Roll call. Quorum is constituted.

**Review and Approval of Minutes**

**MOTION** by Commissioner Hall to approve the minutes of the January 9, 2023 meeting.

**MOTION SECONDED** by Commissioner LaRocca. The motion was voted upon and **PASSED** without opposition and abstention.

**Public Hearing**

None

**Inspector General Report**

**1. Compliance**

IG Kim Chatelain states the JPOIG 2022 Annual Report will be issued by March 31, 2023. The Commissioners agree to set a special meeting on April 12, 2023 for the presentation of the annual report. She reports Vault Room is working to resolve the functionality issues by moving to a new platform. IG Chatelain states the updated case management system is now in user testing stage to validate legacy data and system functionality.

**2. Procurement**

IG Chatelain states she has contracted with the law firm of O'Bryon & Schnabel to fulfill legal needs of the JPOIG. IG Chatelain and Attorney Marta Schnabel outline the scope of work for

the JPOIG that would require legal representation.

### **3. Professional Development**

IG Chatelain reports Deputy Inspector General Erica Smith has been selected as a candidate for the AIG Certified Inspector General Institute in March 2023. Deputy Inspector General Jeff Adolph will be a presenter at the AIG CIG Institute.

### **4. Reports**

IG Chatelain reports several audits will be released in the upcoming months. The Commissioners ask for clarification on opened and closed case statistics. Deputy Inspector General Erica Smith reports on the Nine Mile Point audit. Ms. Smith and IG Chatelain field various questions from the Commissioners and Jerry Sullivan about the findings. Ms. Smith reports Nine Mile Point Volunteer Fire Company will be making significant changes due to the audit.

**MOTION** by Commissioner Hall to approve Resolution No. 53 authorizing the transfer of funds from the shared fund balance of the Ethics and Compliance Commission and Office of Inspector General into the budget of the Office of Inspector General and to provide for related matters.

**MOTION SECONDED** by Commissioner LaRocca. The motion was voted upon and **PASSED** without opposition and abstention.

**MOTION** by Commissioner LaRocca to approve Resolution No. 54 requesting that the Jefferson Parish President seek the removal of Father Sidney Speaks as a member of the Jefferson Parish Ethics and Compliance Commission following a public hearing by the Jefferson Parish Council. **MOTION SECONDED** by Commissioner Hall. The motion was voted upon and **PASSED** without opposition and abstention.

### **New Business**

None

### **Next Meeting Date**

The next regular meeting is scheduled for Wednesday, April 12, 2023.

### **Adjournment**

**MOTION** by Commissioner Hall to adjourn. **MOTION SECONDED** by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

**MEETING ADJOURNED**