

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, May 17, 2017
2nd Floor Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present:

Warren R. Bourgeois, III
Paul LaRosa
Kyle Marks
Carroll W. Suggs

Commission Members Absent:

Maria Cisneros

Call Commission Meeting to order

Meeting called to order by Chairman Suggs at 5:00 P.M. Roll call. Quorum is constituted.

Public Hearing

None

Review and Approval of Minutes

MOTION by Commissioner LaRosa to approve the minutes of the April 19, 2017 meeting.
MOTION SECONDED by Commissioner Bourgeois. The motion was voted upon and
PASSED without opposition or abstention.

Report of Inspector General

1. Reports

IG McClintock reports on the continued auditing of the various Jefferson Parish Volunteer Fire Companies and presents the combined findings of these audits. He also reports that a response was received from Councilman Roberts and Parish President Yenni regarding the audits of the Volunteer Fire Companies. IG McClintock also reports the Jefferson Parish Finance Authority report is nearing completion, as well as the Surplus Audit (Follow-Up) Report.

2. Meetings

IG McClintock attended the House Appropriations Committee meeting with State Inspector General Stephen Street. He will be attending the Chamber Executive Board Meeting on May 25, 2017 and the Jefferson Business Council Executive Board meeting on June 21, 2017

3. Budget

IG McClintock distributed a budget update for the first quarter of 2017 and detailed budget needs for the remainder of 2017, including peer review costs, additional staffing costs and a request for a fund balance transfer of 40,000.00 for the final payment due Column Technologies.

4. BP Fund

IG McClintock reports on major expense since last month's report which were by Council District 1 for the design of 5 segments of title levees totaling 3,400,000.00.

5. Quality Assurance Review

IG McClintock reports to the Commission that he has had no appointment suggestion from the Council regarding the Quality Assurance Review of the JPOIG.

6. Other

IG McClintock reports that he is upgrading the website and changing the host provider. Peer review is tentatively scheduled for October 2017. Kim Chatelain and Steven Scheckman speak on the processes required for retaining new legal counsel for the ECC.

MOTION by Commissioner Bourgeois to appoint Commissioner Marks to work with Steven Scheckman on SOQ for new legal counsel for the ECC. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

Resolutions

Resolution No. 27 - Authorizing the transfer of Funds from the shared fund balance of the Ethics and Compliance Commission and the Office of Inspector General into the budget of the Office of Inspector General and to provide for other related matters. **MOTION** by Commissioner LaRosa to approve. **MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and **PASSED** without opposition or abstention.

MOTION by Commissioner Suggs to appoint Commissioner Bourgeois and Commissioner LaRosa to a finance committee to oversee budget compliance. **MOTION SECONDED** by Commissioner Marks. The motion was voted upon and **PASSED** without opposition or abstention.

Executive Session

MOTION by Commissioner Bourgeois to enter into Executive Session to discuss investigative proceedings. **MOTION SECONDED** by Commissioner Marks. The motion was voted upon and **PASSED** without opposition or abstention.

MOTION by Commissioner Bourgeois to invite IG McClintock and 1st Assistant Chatelain into the Executive Session. **MOTION SECONDED** by Commissioner Marks. The motion was voted upon and **PASSED** without opposition or abstention.

MOTION by Commissioner Bourgeois to return to open meeting. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** without opposition or abstention.

New Business

None

Next Meeting Date

The next regular meeting is June 21, 2017.

Adjournment

MOTION by Commissioner LaRosa to adjourn. **MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and **PASSED** without opposition or abstention.

MEETING ADJOURNED