

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, October 21, 2020
Room 303
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present:

Howard Maestri
Warren R. Bourgeois, III
Laura Donnaway
Dolores Hall
Cherie Kay LaRocca

Commission Members Absent:

None

Call Commission Meeting to order

Meeting called to order by Chairman Maestri at 5:00 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Hall to approve the minutes of the September 16, 2020 meeting.

MOTION SECONDED by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

Public Hearing

None
Jerry Sullivan

Report of the Inspector General

1. Annual Audit Plan

Susan Andrews presents the 2020 Risk Assessment Annual Audit Plan. Kim Chatelain presents the COVID 19 emergency procurement report. She states the JPOIG was met with full cooperation from the Parish Administration and various departments. This investigation produced a monitoring memo with no recommendations due to the fact that all emergency procurement procedures were implemented and followed.

2. Department of Fire Services Audit

IG McClintock states the Department of Fire Services Report second tier draft has been issued and responses are due back September 29, 2020. Investigative Draft 2017-0017 second tier draft has been issued with responses due on October 9, 2020.

3. Council Advertising Audit

The Council Advertising Audit Report is complete and will be presented to the ECC in the near future.

4. Millage Renewal

IG McClintock reports the Parish Information Office built a comprehensive JPOIG millage page. The IG has disseminated the millage link to eastbank and westbank community groups. He reports many of the council members have agreed to distribute the JPOIG millage information. The IG states he has distributed the millage information at various meetings.

5. BP report

Paul Lumpkin reports Council District 5 is currently spending BP funds on the Bucktown Boardwalk.

New Business

Commissioner Bourgeois asks Jerry Sullivan about the Open Meetings Law. Jerry Sullivan suggests further discussion of the Open Meetings Law at the next Ethics and Compliance Commission meeting.

Next Meeting Date

The next regular meeting is Wednesday, October 21, 2020.

Adjournment

MOTION by Commissioner Bourgeois to adjourn. **MOTION SECONDED** by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

MEETING ADJOURNED