

Minutes of Jefferson Parish Ethics and Compliance Commission
Wednesday, September 16, 2020
2nd Floor Council Chambers
Joseph S. Yenni Building
1221 Elmwood Park Boulevard
Jefferson, LA 70123

Commission Members Present:

Howard Maestri
Warren R. Bourgeois, III
Laura Donnaway
Cherie Kay LaRocca

Commission Members Absent:

Dolores Hall

Call Commission Meeting to order

Meeting called to order by Chairman Maestri at 5:00 P.M. Roll call. Quorum is constituted.

Review and Approval of Minutes

MOTION by Commissioner Bourgeois to approve the minutes of the August 19, 2020 meeting.

MOTION SECONDED by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

Motion to Change Order of Agenda Items

MOTION by Commissioner LaRocca to change the order of the proposed agenda items.

MOTION SECONDED by Commissioner Bourgeois. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

JPECC Ethics Complaint Hearing

Jerry Sullivan updates the Commissioners regarding JPECC Case 2020-001 *In re* Lauren Call. He explains in lieu of the scheduled hearing by the ECC, the counsel for the JPOIG, Kim Chatelain has met with the respondent, Lauren Call and her counsel, Max Chotto and they have entered into a proposed consent agreement. He explains the Commissioners must approve the final agreement. Kim Chatelain presents the details of the June 19, 2020 ECC complaint against Lauren Call. Ms. Chatelain states both sides have agreed on a fair resolution of the facts without admission of liability. The resolution of the complaint requires Lauren Call to pay \$1100.00 to Jefferson Parish pooled cash account on or before October 15, 2020 and to provide the ECC receipt of payment. Additionally, Lauren Call is required to participate in 1 hour of ethics training with proof of completion submitted to the ECC. Ms. Chatelain states Ms. Call has

satisfied both requirements of the agreement. Ms. Chatelain recommends the ECC accept the terms of the consent agreement.

MOTION by Commissioner Bourgeois to accept the consent agreement as proposed.

MOTION SECONDED by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

Public Hearing

None

Report of the Inspector General

1. Annual Audit Plan

Susan Andrews presents the 2020 Risk Assessment Annual Audit Plan. Kim Chatelain presents the COVID 19 emergency procurement report. She states the JPOIG was met with full cooperation from the Parish Administration and various departments. This investigation produced a monitoring memo with no recommendations due to the fact that all emergency procurement procedures were implemented and followed.

2. Department of Fire Services Audit

IG McClintock states the Department of Fire Services Report second tier draft has been issued and responses are due back September 29, 2020. Investigative Draft 2017-0017 second tier draft has been issued with responses due on October 9, 2020.

3. Council Advertising Audit

The Council Advertising Audit Report is complete and will be presented to the ECC in the near future.

4. Millage Renewal

IG McClintock reports the Parish Information Office built a comprehensive JPOIG millage page. The IG has disseminated the millage link to eastbank and westbank community groups. He reports many of the council members have agreed to distribute the JPOIG millage information. The IG states he has distributed the millage information at various meetings.

5. Peer Review

The Association of Inspectors General has indicated they are unable to staff a peer review team at this time due to Covid 19 restrictions. The AIG asked for the JPOIG Peer Review to be postponed 1 year and the IG agreed.

6. Information Requests

IG McClintock reports there are currently 49 requests and 229 cumulative working days for all requests.

7. BP report

Paul Lumpkin reports Council District 5 is currently spending BP funds on the Bucktown Boardwalk.

New Business

Commissioner Bourgeois asks Jerry Sullivan about the Open Meetings Law. Jerry Sullivan suggests further discussion of the Open Meetings Law at the next Ethics and Compliance Commission meeting.

Next Meeting Date

The next regular meeting is Wednesday, October 21, 2020.

Adjournment

MOTION by Commissioner Bourgeois to adjourn. **MOTION SECONDED** by Commissioner LaRocca. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

MEETING ADJOURNED