

**Minutes of Jefferson Parish Ethics and Compliance Commission**  
**Wednesday, September 20, 2017**  
**2nd Floor Council Chambers**  
**Joseph S. Yenni Building**  
**1221 Elmwood Park Boulevard**  
**Jefferson, LA 70123**

**Commission Members Present:**

Warren R. Bourgeois, III  
Paul LaRosa  
Carroll W. Suggs

**Commission Members Absent:**

Maria Cisneros

**Call Commission Meeting to order**

Meeting called to order by Chairman Suggs at 5:00 P.M. Roll call. Quorum is constituted.

**Public Hearing**

None

**Review and Approval of Minutes**

**MOTION** by Commissioner LaRosa to approve the minutes of the August 16, 2017 meeting.  
**MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and  
**PASSED** without opposition or abstention.

**Resolution**

Resolution No. 30 – A resolution authorizing the Chairman to execute contract with Jerry W. Sullivan, Leefe, Gibbs, Sullivan & Dupre, L.L.C. to provide legal services and counsel to the Jefferson Parish Ethics and Compliance Commission. **MOTION** by Commissioner Bourgeois to approve. **MOTION SECONDED** by Commissioner LaRosa. The motion was voted upon and **PASSED** unanimously without opposition or abstention.

## **Report of Inspector General**

### **1. Reports**

Susan Andrews, Deputy IG of Audits, presents the 2018 Risk Assessment and Audit Plan and the audit findings of the 2015 Jefferson Parish Security Services Contract. The IG and Commissioners discuss the lack of response from Parish Administration. The Commissioners and Jerry Sullivan discuss the expansion of the ECC website and social media presence.

### **2. Peer Review**

The IG reports all data has been submitted to the Peer Review Committee. The Peer Review Committee members have finalized travel arrangements and Peer Review remains scheduled for late October.

### **3. Staffing**

The IG reports there are currently one open Auditor position and one upcoming open investigator position and are actively interviewing for both positions.

### **4. BP Funds**

Total expensed funds in August 2017 for all council districts is \$1,562,440.00. As of August 31, 2017, the total expensed funds from all council districts is \$14,108,027.23 and total interest posted is \$527,010.13.

### **Next Meeting Date**

The next regular meeting is October 18, 2017.

### **Adjournment**

**MOTION** by Commissioner LaRosa to adjourn. **MOTION SECONDED** by Commissioner Bourgeois. The motion was voted upon and **PASSED** without opposition or abstention.

**MEETING ADJOURNED**